

# Request for Decision



To: Regular Meeting  
From: **Development, Engineering & Planning**  
Date: November 25, 2019  
Subject: MIABC Planning Consultant  
Recommendation: **THAT Council approves the Service Provider Agreement of the Municipal Insurance Association of BC (MIABC) for the Planning and Development Services Agreement between the City of Grand Forks and Wendy Whelen, and the addition of Ms. Whelen as an Associate Member to the City's MIABC policy.**

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## Background

Ms. Whelen retired from the City in August 2019 but is available to assist staff in completing projects that were initiated while she was an employee. Staff are in the process of recruiting a replacement for her position but need support for these projects until the position is filled.

Similar to coverage provided for the Campground Manager and the Events Manager, the Municipal Insurance Association of BC (MIABC) recommends adding the Planning and Development Services Consultant as an Associate Member of the City's policy.

This will provide "[coverage solely for liability arising out of service provided for, or on behalf of, the City]."

In order to add Ms. Whelen to the policy, MIABC requires a resolution of Council.

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## Recommendation

**THAT Council approves the Service Provider Agreement of the Municipal Insurance Association of BC (MIABC) for the Planning and Development Services Agreement between the City of Grand Forks and Wendy Whelen, and the addition of Ms. Whelen as an Associate Member to the City's MIABC policy.**

## Options

1. THAT Council approves the recommendation.
2. THAT Council refers the matter back to staff for further information.